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Helpful Information & Resources

SUNY Downstate Medical Center

SUNY Health Science Center
At Brooklyn
Colonized by the Dutch in the 1600’s, Brooklyn was called Breuckelen, or “Broken Land”. The borough’s official motto is Een Draght Mackt Maght, or “In unity there is strength”.

A rooster, accompanied by a young girl, were first to cross the Brooklyn Bridge when it opened in 1883 as the World’s first steel-wire suspension bridge.

Brooklyn is larger than Manhattan in both land area and population. In 2014, Brooklyn had 2,621,793 residents in 71 square miles to Manhattan’s 1,636,268 in 23 square miles.

Some products branded, invented or patented in Brooklyn include teddy bears, the country’s first roller coaster, the first bank credit card, and Nathan’s famous hot dogs.
Admissions........................................................................................................................ (718) 270-2446
Bookstore................................................................................................................................ (718) 270-2486
Bursar............................................................................................................................................ (718) 270-1138
Café 101.................................................................................................................................... (718) 270-2449
Cafeteria (University Hospital)............................................................. (718) 270-8833
Change Machine Problems........................................................................ (718) 270-2900
Computing Center (Library)...................................................................... (718) 270-7424
Computing Center HELP Desk............................................................... (718) 270-1085
Copy Machine Problems................................................................................ (718) 270-2900
Dean’s Offices
  CHRP................................................................................................................................ (718) 270-7701
  Graduate Studies....................................................................................... (718) 270-2740
  Medicine........................................................................................................ (718) 270-3776
  Nursing........................................................................................................... (718) 270-7633
Directions to HSEB (pre-recorded)..................................................... (718) 270-7696
Escort Service (University Police)......................................................... (718) 270-2626
Faculty Student Association (FSA)....................................................... (718) 270-3187
Financial Aid........................................................................................................... (718) 270-2488
Laundry Machine Problems....................................................................... (718) 270-2900
Library........................................................................................................................................ (718) 270-7401
Minority Affairs, Office of.......................................................................... (718) 270-3033
Operator, Campus....................................................................................... (718) 270-1000
Parking....................................................................................................................... (718) 270-3163
University Police............................................................................................ (718) 270-2626
Registrar.................................................................................................................. (718) 270-4551
Residential Life and Services................................................................. (718) 270-1466
Student Affairs................................................................................................. (718) 270-2187
Student Center Main Desk......................................................................... (718) 270-2487
Student Counseling Service...................................................................... (718) 270-1408
Student Health................................................................................................. (718) 270-1995
Substance Abuse Information................................................................... (718) 270-1408
Vending Machine Problems......................................................................... (718) 270-2900
## BROOKLYN

- Brooklyn Academy of Music: (718) 636-4100
- Brooklyn Botanical Garden: (718) 623-7200
- Brooklyn Children’s Museum: (718) 735-4400
- Brooklyn College Center for the Performing Arts: (718) 951-4500
- Brooklyn Conservatory of Music: (718) 622-3300
- Brooklyn Museum of Art: (718) 638-5000
- Brooklyn Public Library at Grand Army Plaza: (718) 230-2100
- Prospect Park Wildlife Center: (718) 399-7339
- New York Aquarium (at Coney Island): (718) 265-3474

## MANHATTAN

- Central Park: (212) 310-6600
- Metropolitan Museum of Art: (212) 535-7710
- American Museum of Natural History: (212) 769-5100
- El Museo del Barrio: (212) 831-7272
- South Street Seaport: (212) 732-8257
- Madison Square Garden: (212) 465-6711
- Empire State Building: (212) 736-3100
- Ellis Island: (212) 363-3200
- Lincoln Center for the Performing Arts: (212) 875-5456
- Museum of Jewish Heritage: (646) 437-4202

## THE BRONX

- NY Yankees: (718) 293-4300
- Bronx Zoo: (718) 367-1010
- Bronx Museum of the Arts: (718) 681-6000

## STATEN ISLAND

- Historic Richmond Town: (718) 351-1611
- Snug Harbor Cultural Center: (718) 425-3504
- Jacques Marchais Museum of Tibetan Art: (718) 987-3500

## QUEENS

- NY Mets: (718) 507-8499
- Belmont Race Track: (516) 488-6000
- New York Hall of Science: (718) 699-0005
<table>
<thead>
<tr>
<th>Activity</th>
<th>Website Link</th>
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<tbody>
<tr>
<td>American Museum of Natural History</td>
<td><a href="http://www.amnh.org/">http://www.amnh.org/</a></td>
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<tr>
<td>Belmont Race Track</td>
<td><a href="http://www.nyra.com/">http://www.nyra.com/</a></td>
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<tr>
<td>Bronx Zoo</td>
<td><a href="http://www.bronx">http://www.bronx</a> zoo.com/</td>
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<td>Brooklyn Academy of Music</td>
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<td>Brooklyn Museum</td>
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<td>Brooklyn Public Library</td>
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<td>Central Park</td>
<td><a href="http://www.centralpark.com/">http://www.centralpark.com/</a></td>
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<td>Coney Island</td>
<td><a href="http://www.coneyisland.com/">http://www.coneyisland.com/</a></td>
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<tr>
<td>Empire State Building</td>
<td><a href="http://esbnyc.com">http://esbnyc.com</a></td>
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<td>Greenwood Cemetery</td>
<td><a href="http://www.green-wood.com/">http://www.green-wood.com/</a></td>
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<td>Historic Richmond Town</td>
<td><a href="http://www.historicrichmondtown.org/">http://www.historicrichmondtown.org/</a></td>
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<td>Madison Square Gardens</td>
<td><a href="http://www.thegarden.com/">http://www.thegarden.com/</a></td>
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<td>Museum of Jewish Heritage</td>
<td><a href="http://www.mj">http://www.mj</a> hnc.org/</td>
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<td>NY Aquarium</td>
<td><a href="http://www.nyaquarium.com/">http://www.nyaquarium.com/</a></td>
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<td>NY Hall of Science</td>
<td><a href="http://nysci.org">http://nysci.org</a></td>
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<td>Prospect Park</td>
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<td>Prospect Park Zoo</td>
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<td>Snug Harbor Cultural Center</td>
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<td>South Street Seaport Museum</td>
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<tr>
<td>Statue of Liberty</td>
<td><a href="http://www.nps.gov/stli/index.htm">http://www.nps.gov/stli/index.htm</a></td>
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<tr>
<td>The Jacques Marchais Museum of Tibetan Art</td>
<td><a href="http://www.tibetanmuseum.org/">http://www.tibetanmuseum.org/</a></td>
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USEFUL PHONE APPS

YELP

TIME OUT

CITYMAPPER

VENMO
### MUSEUMS & ATTRACTIONS OFFERING FREE OR DISCOUNTED STUDENT RATES:

#### Brooklyn Botanic Garden
- Free admission Fridays before noon
- $7 off $15 entry fee with student ID
- [https://www.bbg.org/](https://www.bbg.org/)

#### Brooklyn Museum
- $6 off $16 general admission with student ID
- [https://www brooklynmuseum.org/](https://www.brooklynmuseum.org/)

#### Museum of Modern Art
- Free admission with student ID
- Free admission Fridays from 4:00pm-8:00pm
- [https://www.moma.org/](https://www.moma.org/)

#### New York Aquarium
- “Pay what you wish” admission Wednesdays starting at 3:00pm
- [https://nyaquarium.com/](https://nyaquarium.com/)

#### Staten Island Ferry
- Admission is always free. Great views of the Statue of Liberty!

#### Green-Wood Cemetery – A National Historic Landmark
- Admission is always free
- [https://www.green-wood.com/](https://www.green-wood.com/)

#### Metropolitan Museum of Art
- “Pay what you wish” admission for NY, NJ, CT student with student ID
  *Tip: If you are bringing someone that doesn’t qualify for the resident “pay what you wish” discount, check out together, and both admissions will be “pay what you wish”*
- [https://www.metmuseum.org/](https://www.metmuseum.org/)

#### Guggenheim Museum
- “Pay what you wish” admission Saturdays from 5:45pm-7:45pm
  - $5 off $15 general admission with student ID
- [https://www.guggenheim.org/](https://www.guggenheim.org/)

#### The New Museum
- “Pay what you wish” Thursdays from 7:00pm-9:00pm
  - $6 off $18 general admission with student ID
- [https://www.newmuseum.org/](https://www.newmuseum.org/)
MUSEUMS & ATTRACTIONS OFFERING FREE OR DISCOUNTED STUDENT RATES:

New-York Historical Society Museum & Library
"Pay what you wish" Fridays from 6:00pm-8:00pm
$8 off $21 general admission with student ID
http://www.nyhistory.org/

9/11 Museum
Free admission Tuesdays 4:00pm-9:00pm
$4 off $24 general admission with student ID
https://www.911memorial.org/

The Brooklyn Bridge
Admission is always free
Use the pedestrian bridge to travel across & enjoy great views!

Center for Architecture
Galleries are always free & open to the public
https://www.centerforarchitecture.org/visit/

American Folk Art Museum
Admission is always free
https://folkartmuseum.org/

International Center of Photography Museum
"Pay what you wish" Thursdays 6:00pm-9:00pm
https://www.icp.org/facilities/museum

The Jewish Museum
"Pay what you wish" Thursdays 5:00pm-8:00pm
$10 off $18 general admission with student ID
https://thejewishmuseum.org/

Museum of Jewish Heritage – A Living Memorial to the Holocaust
$5 off $12 general admission with student ID
https://mjhnyc.org/

National Museum of the American Indian
Admission is always free
http://nmai.si.edu/
Each subway line has a distinct color and number or letter to identify the route. Most lines run north-south through Manhattan (often directly below avenues) before branching into the boroughs. Most lines have local routes (stopping at every station) and express (stopping at fewer stations, which are identified on the map with white circles).

Double check that the train is going to direction you want (Uptown/Downtown/Brooklyn-Bound/Manhattan-Bound). There may be different street entrances for different directions.

The subway utilizes Metrocards, which are swiped through readers on the turnstiles for entry to the platforms. Metrocards are sold by vending machines found at station entrances. They accept payment by cash, debit, or credit card. The fare is $2.50 ($2.75 for Single-Ride cards).

The location listed on a line does not mean you have to get off at the location, it is simply the last stop in the direction that train is going. So don’t be thrown off if you are on the 2 line towards "Flatbush Ave. - Brooklyn College" but you need to stop at Chambers St., the train still stop at Chambers before the end.
The Winthrop and Church Ave. Stations are closest to campus. Both stations run the 2 and 5 trains in both directions.
**Prospect Park**
Prospect Park offers 585 acres of green space and offers activities such as the Prospect Park Zoo, a carousel, barbecuing/picnicking, bicycling, baseball/softball, basketball, boating, fishing, football, horseback riding, running/walking trails, skating, soccer, tennis, tours, volleyball, water play, yoga, and more!
https://www.prospectpark.org/

**Brooklyn Bridge Park**
Gardens, piers, beaches, and trails offering unlimited opportunities for recreation and relaxation. Events at the park include: free Shakespeare productions, waterfront workouts, movies with a view, kayaking, stargazing, music concerts, and more!
https://www.brooklynbridgepark.org/events

**Coney Island**
Coney Island is a residential Brooklyn neighborhood that morphs into a relaxation and entertainment destination each summer. Locals and tourists crowd its beach, the Wonder Wheel and Luna Park, an amusement park featuring the famed Cyclone roller coaster.
https://www.coneyisland.com/tourist-information

**Williamsburg**
Though it’s become more refined in recent years, Williamsburg still has a hipster vibe—as evidenced by indie music performances, gallery shows and shops run by local artisans. In addition to housing many of NYC’s trendiest restaurants and clubs, Williamsburg is also home to many distilleries and wineries that show off the neighborhood’s flair for locally made spirits.
https://www.visitwilliamsburg.com/

**Park Slope**
A neighborhood of tree-lined streets and townhouses, Park Slope is a name-brand Brooklyn neighborhood known for its organic food markets and picturesque, pedestrian-friendly sidewalks. Prospect Park, charming cafes, and plenty of public amenities contribute to the neighborhood’s small-town vibe.
https://www.nycgo.com/articles/must-see-park-slope-slideshow

**DUMBO (Down Under the Manhattan Bridge Overpass)**
The chic area known as DUMBO (Down Under the Manhattan Bridge Overpass) seduces with cobblestone streets, boutiques, arts spaces, and killer Manhattan views. People flock to Washington Street between Front and Water Streets to capture an iconic photo that features Dumbo’s cobblestone streets, the Manhattan Bridge, and the Empire State Building.
https://www.nycgo.com/itineraries/one-day-dumbo-brooklyn
On-Line Tuition Bill Clearance (If you have a zero or credit balance on your bill)
1. Go to www.downstate.edu. Click the PRIME icon at the top of the page.
2. Click the myDOWNSTATE image.
3. Click the SELF SERVICE button.
4. You should now be at the My Banner Self Service page. Enter your USERNAME and PASSWORD.
5. Select Student Billing.
6. Select the term and click submit. Scroll to the bottom of the page and click Accept Charges Survey.
7. Check the box marked Charges Accepted and click the SUBMIT button.
8. Click EXIT SURVEY. This will return you to the Student Billing form.

On-Line Tuition Bill Payment
1. Go to www.downstate.edu. Click the PRIME icon at the top of the page.
2. Click the myDOWNSTATE image.
3. Click the SELFSERVICE button.
4. You should now be at the My Banner Self Service page. Enter your USERNAME and PASSWORD.
5. Click Student Billing.
6. Select the term and click submit. Scroll to the bottom of the page and click the Select PROCEED TO PAY button.
7. Select PROCEED TO PAY button again or select CANCEL.
8. Once inside the payment gateway select the PAY NOW button.
9. Enter payment information select SUBMIT button.
10. A confirmation e-mail will be sent to you once payment has been confirmed.

NOTE: All students must clear their tuition bill in order to be officially registered.
The SUNY Downstate Office of Financial Aid has developed this electronic financial aid resource to help first year students navigate the confusing and, sometimes, hazardous waters of financial aid. The goal of our WEBAID initiative is to provide you with a clear and concise guide to your financial aid.

**WEBAID enables you to:**

- check the status of your current semester’s financial aid;
- review your financial aid history, including the level of debt you have acquired;
- utilize the resources of the AAMC FIRST financial aid site;
- check the status of your Direct Loan with the DL Servicing Center;
- process your Perkins Loan prom note at the SUNY Student Loan Center;
- estimate what you can expect your monthly repayment to be;
- visit the Downstate Office of Financial Aid web page where you can:
  - search for additional sources of funding;
  - prepare a monthly budget to help you manage your money;
  - assess opportunities for loan repayment programs;
  - learn about managing your debt

**Helpful Websites:**

MyDownstate http://sls.downstate.edu/mydownstate/

NSLDS https://www.nslds.ed.gov/nslds_SA/

Financial Information, Resources, Services, and Tools (AAMC) http://www.aamc.org/
Servicing SUNY Student Loan Center http://slsc.albany.edu/

Repayment Estimator https://studentloans.gov/myDirectLoan/mobile/repayment/repaymentEstimator.action

Free Application for Federal Student Aid (FAFSA) http://www.fafsa.ed.gov/
New York State Financial Aid http://www.hesc.ny.gov
Downstate Financial Aid Office http://sls.downstate.edu/financial_aid/
Contact Us financialaid@downstate.edu
Getting Computing Help at Downstate:

- Answers for common problems can be viewed and printed from our Frequently Asked Questions (FAQ) server located at: http://studenthelp.downstate.edu
- Call the SUNY Downstate Medical Center computing HelpDesk (718-270-HELP (4357)).
- Contact the Educational Computing & Technology Office: (718)-270-7416. HSEB E612. Email us at ecthelp@downstate.edu

Computer Labs:

Computers and printers are available at several locations. Except for the Medical Library, use of each lab is restricted to members of a particular college/school; students will be given a door lock code by their College.

- Medical Library: entry at ground floor; computers available in Commons and lower level/LRC
- College of Medicine: 6th floor, HSEB E612a
- College of Health Related Professions: 7th floor, HSEB E772
- College of Nursing: 8th floor, HSEB E839
- School of Graduate Studies: 3rd floor, BSB 3-114
- Residence Hall: Study Room
- CHRP Medical Informatics: 8th floor HSEB E835

Accessing Online Systems: One Username and Password

Students at Downstate can use one username and password to log in to different resources such as Downstate email, Prime and myDownstate Banner Self-Service.

- USERNAME: Use your nine-digit Downstate student ID number (SID). Example: “200898760”
- PASSWORD: For students, your password is a randomized string of eight letters and numbers, with the letters all in lower case format. For example: “x4ra7jfs”.

Forgot your login information?

For security reasons, passwords or usernames cannot be given out over the phone or via email. Password information is not retrievable by campus staff. Users will need to come to the campus during normal business hours to present their photo ID for verification at the HelpDesk office (BSB 1-27, 718-270-HELP (4357)) in order to obtain a reset of their Downstate password.
REGISTER TO VOTE

https://www.elections.ny.gov/
The Medical Research Library of Brooklyn can trace its origins back to the Hoagland Laboratory in 1845. When SUNY Downstate Medical Center was founded in 1962, the Medical Society of the County of Kings joined with SUNY to create one of the largest medical collections in the nation at that time - over 250,000 volumes. Currently the Library provides access to about 6023 electronic journals and 700 electronic books. Additionally, access is provided to 113 electronic databases. The collection also includes 388,320 printed journal volumes and 67,078 printed books.

The service departments of the Medical Research Library include: Evidence Based Medicine, Expert Searching, Collection Management, Technical Services, Access Services (Circulation, Interlibrary Loan, and Photocopying), Learning Resource Services (Learning Resource Center, Classroom Scheduling and Audio-Visual Delivery), Library Systems, Reference, Special Collections and Archives, and Administration.

The library provides services to the College of Medicine, College of Nursing, College of Health-Related Professions, School of Graduate Studies, School of Public Health, University Hospital, Graduate Medical Education, Administration, and Researchers.
Student Health Service

The Student Health Service (SHS) serves the health needs of more than 1500 students of the SUNY Downstate Medical Center. In addition, it provides routine health clearance and urgent care for several thousand Downstate employees.

Professional Staff

Mona Pervil-Ulysse, M.D., Director
Lauretta Joseph, R.N. Nurse Practitioner
Jean Powell, R.N. Nurse Practitioner
Danielle Carrenand, R. N. Nurse Practitioner
Carol Martin, R. N. Occupational Health Nurse

Purpose & Functions

It is well recognized that students’ academic performance is affected by their physical and mental health. Thus, students are advised to consult a physician at the SHS when there is any indication of failing health or inability to perform academically. At the same time, faculty members are encouraged to refer to the SHS any student who appears to be functioning poorly because of poor physical or mental health.

The SHS makes available to matriculated* students preventive, therapeutic, and consultative medical care. The care covered the SHS does not include private MD fees, psychiatric care (other than an initial evaluation and counseling by an on-campus psychologist), hospitalization, medications, dental care, laboratory or other diagnostic testing fees. Students are required to purchase a health insurance policy and may choose the one offered by the school or provide documentation of equivalent or better coverage from an outside source. Students in the School of Graduate Studies who are covered by the SUNY Graduate Student Employee Health Plan may come to the SHS for primary care and referral to network physicians. If graduate students do not choose to purchase the SUNY Graduate Student Employee Health Plan, they will be required to obtain alternative equivalent coverage.

It is not the policy of the SHS to interfere with care rendered by the students’ personal physicians. However, it is to the students’ advantage to make known to the SHS any illness or absence due to illness. While details of illnesses are strictly confidential, if the student requests and gives written permission via HIPAA authorization form, information can be released to designated members of the college’s academic administration.
Health Form

To facilitate the care of health problems arising during the course of a student’s attendance in school, the SHS obtains a complete record of previous medical history of each incoming student (matriculated and non-matriculated) along with the record of a recent physical examination performed by the student's own physician.

Immunity to measles, mumps, and rubella is required by New York State prior to matriculating at Downstate. Proof of such immunity is described in the Student Health Form to be filled out by both student and his or her physician. Students are also required to have started the hepatitis B vaccine prior to entry. In addition to the required vaccines mentioned above, students are required to have had polio vaccine, a recent tuberculin test (with a booster assessment at the SHS if indicated), and Td or Tdap within 10 years. Students will not be permitted to register for classes until the Health Form and immunization requirements are completed.

Ongoing Preventative Care

Students are encouraged to be immunized against influenza on a yearly basis. The SHS provides many vaccines free of charge, including the varicella vaccine for those who have no history of disease or previous immunization.

All students are required to fill out and sign an annual health evaluation form, and those students with a history of negative tuberculin skin test will also be required to have the test repeated annually.

Diagnostic & Therapeutic Medicine

Although students may consult with any private physician directly, the SHS provides ambulatory primary medical care to matriculated students for most illnesses. Women students will be referred to the Department of Obstetrics/Gynecology for routine gynecologic care. Contraceptive services will be provided by SCCOOP (Student Contraceptive Cooperative—appointments available through the SHS). When needed, physicians in other departments will be consulted. Billing will be done by the consulting physicians. Routine and specialized tests may be ordered through the SHS and/or consultant and will be billed through the hospital or outside labs. Confidential HIV testing and counseling is available to students at their request and without charge. Medications, when prescribed, must be obtained at an outside pharmacy and are to be paid for by the student.

Counseling

Students are encouraged to come to the SHS for mental health problems. The appropriate referral might then be made to the Director of Student Counseling (Dr. Saunders-Fields) or a member of the Department of Psychiatry (emergencies) either on staff or outside the Medical Center. For advice or care with regard to substance abuse, the Substance Abuse Program for Students (718-270-4545) can be contacted directly, or the students may come to the SHS or the Director of Counseling for referral.
Confidentiality of Records

The SHS is not an arm of the administration of the college. When the student comes of his or her own accord to the SHS, all information revealed by him or her to the health care provider remains confidential and can be released only upon request of the student.

Visiting Hours and Emergency Treatment

Hours for routine consultation in the SHS are 9 a.m. to 4 p.m. Monday through Friday.

After hours/holidays care is as follows:
1. Urgent medical problem: Emergency Room at University Hospital of Brooklyn (718-270-4577). If off campus, the student should go to the nearest emergency room available.

2. Students may call the Public Safety Department at SUNY Downstate (718-270-2626) if they are on campus and need transportation to the ER. If there is a serious emergency, 911 should be called.

Exposure to Blood or Opim

If a significant exposure to blood or other potentially infectious materials occurs during the visiting hours of the SHS, the student should call/visit the SHS immediately in order to receive the appropriate post-exposure care. If the incident occurs when the SHS is closed or if the student is at another hospital, he/she should immediately report the incident to the supervisor and then to the ER where appropriate treatment will be initiated. The student must then notify and visit the SHS to report this and continue care, if needed.

*The SHS provides complete primary care only to matriculated students at Downstate Medical Center. These students have paid the Mandatory Student Health Fee. The non-matriculated students not paying this fee may receive required vaccines, tuberculin testing, and health clearance for registration. Husbands and wives of students are not eligible for care in the SHS.

SHS Phone # (day) ......................................................................................................................................................................... 718-270-1995
(when closed) ............................................................................................................................................................................. 718-270-3896
Substance Abuse Program for Students ............................................................................................................... 718-270-4545
Student Counseling ......................................................................................................................................................... 718-270-1408
University Hospital Police ................................................................................................................................................... 718-270-2626
University Hospital Police ................................................................................................................................................... 718-270-4577
At Downstate, we believe that living in university-owned and operated apartments help you better achieve your academic goals. We offer an unparalleled opportunity to live in a close community, while being supported by a dedicated staff.

The Residence Halls at Downstate Medical Center serve as the vital link between learning inside the classroom and outside the classroom.

- Conveniently located close to classes and the hospital
- Build community with your fellow students living as neighbors and friends
- Learn valuable life skills about independent living

Our halls are clean, safe, affordable and convenient. For the student looking for the ultimate medical school experience, the residence halls are your best choice.

811 Front Desk
Our front desk offers services including mail pickup, lock-out service, sports and recreation equipment check out and general information. The desk is fully staffed from 8:00AM to midnight, 7 days a week and can assist with room changes, check-in and check-outs and maintenance concerns.

Community
Students living in the residence halls form a bond not unlike those living in a house together. Resident Assistants and Resident Directors help facilitate this community building with programs designed to get residents meeting and greeting one another. The Residence Hall Council is an internal organization that also works to create an inclusive community for all residents.

Safety & Security
Stationed at the entrance to the residence halls is a security desk that is staffed 24 hours with fully trained security guards. In the residence halls there are also numerous surveillance cameras. The residence halls are also locked 24 hours a day, with access granted by swiping an authorized ID card given only to residents. Finally, the residence halls are serviced by a door to door shuttle service to and from the subway stops provided by the Downstate Police Department.
Standard Rooms
- Feature a bed, desk, chair, lamp, closet and dresser for each student
- Single or double occupancy
- Shared toilet and shower facilities

Studio Apartments
- Single or double occupancy
- In-room kitchenette with mini-stove, oven, microwave, sink and full size refrigerator
- Toilet and shower facilities in-room
- Feature a bed, desk, lamp, closet and dresser for each student and shared table and chairs for room

One Bedroom Apartments
- Double Occupancy, with each resident having separate bedroom and shared kitchen and restroom facility
- In-room kitchenette with mini-stove, oven, microwave, sink and full size refrigerator
- In-room shower and toilet facilities
- Feature a bed, dresser, desk, chair, lamp and closet for each student with shared table and chairs for common area.
Rates

Charges are based on a daily rate to keep semester charges fair since every year/program has different semester dates. The rates listed below are approximations based on an average semester length, this is because of the nature of the medical school (academic programs begin and end at different times).

Please use the dollar amounts below as rough estimates of your housing costs.

<table>
<thead>
<tr>
<th>Cost Estimate</th>
<th>Standard Single</th>
<th>Standard Double</th>
<th>Studio Single</th>
<th>Studio Double</th>
<th>One Bedroom</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 9/1 -</td>
<td>$4000</td>
<td>$2000</td>
<td>$6200</td>
<td>$3100</td>
<td>$4400</td>
</tr>
<tr>
<td>Spring 1/1 - 5/31</td>
<td>$4900</td>
<td>$2550</td>
<td>$7650</td>
<td>$3900</td>
<td>$5400</td>
</tr>
</tbody>
</table>

Convenience of Inclusive Rates:

More than just a room, our residence halls offer a number of amenities to those choosing to live with us. Some of these include:

- All utilities, including heat, water and electricity
- Cable TV with 73 channels
- High speed internet access, including wireless managed and regulated by SUNY Downstate, Department of Information and Technology
- Free storage space
- Fully furnished rooms, lounges and study spaces
- Phone and voicemail services
- Mail and parcel delivery
- Free laundry facilities located in each building
- Online work order system for maintenance requests
- Daily cleaning of all common areas
- Curbside move-in assistance on opening day (for first year medical students only)
- Specifically tailored contract length to your program of study
- Study carrels available on alternate floors
- Outdoor courtyard with tables
- Vacuums to check out
Q: Where do I do my laundry?
A: We maintain 24 hour laundry facilities in each building that run either on quarters or money you add to your Downstate ID card.

Q: Is there internet, phone and TV?
A: We offer high speed internet, premium cable and local phone service.

Q: I’m married/have a domestic partner, can we live together in the residence halls?
A: We can provide housing to partners who provide documentation of either a marriage license or domestic partnership agreement.

Q: Who can I contact for more information?
A: The Office of Residential Life and Services at 718-270-1466, come to our office at 811 New York Avenue or e-mail residentiallife@downstate.edu

Q: Is it cheaper to live on campus?
A: Our rates are competitive with local housing. Main benefits of living here include – all utilities are included, the rooms are furnished and there is virtually no commute!

Q: How do I receive my mail?
A: Simply change your address and all your mail will be sent to the residence halls. You will receive an individual mail box key for all mail and will be notified when you receive packages.

Q: Is there storage space?
A: We do offer free storage space to our residents, including over the summer. Simply come to the front desk and fill out a contract. Storage is for students with an active lease only.
Building Hours

Monday - Friday: 7am - 10pm
Saturday: 10am - 6pm
Sunday: 3pm - 10pm

Gym Level closes 30 minutes before the building every day.

The Student Center is closed on summer weekends from Memorial Day weekend through July.

The Student Center is closed the last two weeks of July for cleaning, and the week between Christmas and New Years.

All hours are subject to change.

Pool Hours

Monday - Friday: 7am - 9am, 11am - 2pm, 5pm - 9pm
Saturday: 11am - 2pm, 2:30pm - 5pm
Sunday: 4pm - 7pm, 8pm - 9pm

If there is no lifeguard on duty, the pool will be closed. Pool hours are subject to change.

Guest Policy

Students are permitted a maximum of two guests at one time. There is a guest fee of $3 per guest. Members must accompany their guests while in the facility. All guests are required to have current photo ID.

Contact Information

Phone: (718) 270-2487
E-mail: StudentCenter@downstate.edu
Website: www.downstate.edu/student_center/

Students are automatically members of the Student Center!

Students may obtain free memberships for their spouse and/or children by providing proper documentation.
University Bookstore

The University Bookstore is located on the Deck Level of the Student Center. It sells required textbooks and can order other titles as needed. The bookstore also sells lab coats, scrubs, stethoscopes, a variety of Downstate apparel, as well as various school supplies and sundries.
Weekly tickets for the Winthrop Parking Lot are sold starting at 8:00 am on Wednesdays. Monthly parking tickets for the lot are sold three business days before the 15th of each month starting at 9:30 am. When purchasing a parking pass you must have a driver’s license, vehicle registration, and SUNY Downstate ID card. For hours of operation and additional information contact the bookstore at (718) 270-2486.

Faculty Student Association (FSA)

The FSA is located in room 2-09 and operates the business office and business-related auxiliary services such as the laundry rooms, vending machines, and Zipcar service.
For information, contact them at (718) 270-3187.

Athletic / Exercise Facilities

Facilities include a gymnasium, swimming pool, two squash courts, an outdoor tennis court, sauna, and Jacuzzi. An array of exercise equipment is available in the weight room including stairmasters, treadmills, exercise bicycles, ellipticals, free weights, and a multi-station machine.
Locker room facilities are available for member use. Lockers are available for a fee.

Mini Courses

For a small additional fee, Mini Course Programs are offered in the Fall and Spring. Classes include aerobics, yoga swimming, and Zumba; and new courses are added often. Find the most current course booklet posted on the Student Center website.

Information Desk

Our information desk is located on the lounge level. Stop by for a tour and ask about events in the Student Center and across campus.
Student Center Events

The Student Center puts on a wide variety of events throughout the year, and encourages students to attend as many events as they are able! The Student Center events are a great way to wind down, make new friends, learn something new, and take pride in Downstate!

Dinner or snacks are provided at most events!

Coffeehouse Series
Multi-Cultural Events
Thanksgiving Dinner
Intramural Basketball
Massage-on-the-go
Movie Nights
Tournaments
Guest Lectures
Craft Nights
Game Nights
Super Bowl Bash
Karaoke Nights
Activities Fair
Open Mic Night & MORE!

For more information on events, contact the Student Center information desk, or check out the calendar of events on the bulletin boards and TV monitors throughout campus.
The Student Center is looking for students with work study to work at the information desk and as weight room attendants.

If interested, please inquire at the front desk for more information.
THE STUDENT CENTER GOVERNING BOARD
The Student Center is the heart of social and community activity on the Downstate Campus. Working hand-in-hand with all other student councils, the Faculty-Student Association, and school administrative bodies, the members of The Student Center Governing Board (SCGB) have a crucial and highly influential role in shaping the social, recreational, and athletic affairs of the University student body. The SCGB is open to all SUNY Downstate students.
The board meets once a month on Tuesdays at 6:00 p.m. in the Student Center Reading Room, and its meetings are open to all those who wish to attend. The ten voting members are elected in the spring of the preceding year, but all attendees are encouraged to participate.
The Student Center Governing Board sponsors many of the campus activities, including monthly Coffeehouses, weekly Movie Nights, Basketball Intramurals, Mini Courses, Winter Ball (the annual semi-formal dance) and more.
Participating on the Student Center Governing Board is not only a great way to get connected with all the people, activities, events, and policy-making of the campus, but a wonderful experience as well. The business of the board is always brief and productive, with a significant percentage of time devoted to the purpose of improving student life on campus. If you are interested in having a rewarding, influential, and enjoyable role in student life and campus activity, then SCGB is your ticket. If you are interested or want further information please utilize our mailbox at the Student Center.

UNIVERSITY COUNCIL
The purpose of University Council (UC) is to promote the interests and welfare of all the students at the SUNY Health Science Center at Brooklyn as related to campus-wide activities. The University Council is open to all SUNY Downstate students.
University Council funds various clubs and organizations at SUNY Downstate and meets monthly. The Council deals with university-wide issues such as SUNY budget cuts and tuition increases, and has an affiliation with the Student Assembly of the SUNY. UC also co-sponsors activities such as, Winter Ball, our annual semi-formal dance, and the annual Holiday Toy Distribution at Kings County Hospital. If you are interested or want further information please utilize our mailbox at the Student Center.

CHRP COUNCIL
CHRP Council undertakes and supports projects and activities that are in the general interest of the CHRP student body. This is achieved by interacting with other student organizations. The council fundraises to help send students to professional conferences, oversees clubs within CHRP, and develops the yearbook. The club also acts as an advocate for the students. The CHRP Council is open to all CHRP students. If you are interested or want further information please utilize our mailbox at the Student Center.
GRADUATE SCHOOL COUNCIL
Most often referred to as the “Grad Council,” its purpose is to promote the interest and welfare of the students in the School of Graduate Studies. Currently the council provides funding for orientation activities, luncheon meetings, travel for guest lecturers, a graduate student lounge and various social events. If you are interested or want further information please utilize our mailbox at the Student Center.

SCHOOL OF PUBLIC HEALTH STUDENT COUNCIL
Most often referred to as “SPH Council,” it is concerned with the promotion of the interests and welfare of the students in the School of Public Health. If you are interested or want further information please utilize our mailbox at the Student Center.

MEDICAL STUDENT COUNCIL
The Purpose of Medical Student Council (Med Council) is to promote the interest and welfare of the students of the College of Medicine. There are 24 members on the council, six from each class. The first year class elects six students to represent the class for a one-year term. Towards the end of the first year, there is a second election where the first year class will elect six students for a three-year term. Med Council meetings are open to all COM students. Each class has a class president. These representatives attend monthly meetings of Med Council, oversee the class budget and coordinate recreational, educational and fundraising events for the class. If you are interested or want further information please utilize our mailbox at the Student Center.

NURSING STUDENT COUNCIL
Most often referred to as “Nursing Council,” it is concerned with the promotion of the interests and welfare of the students in the College of Nursing. Currently, the council provides funding for orientation activities, Convocation, Nursing Yearbook, Career Day as well as a host of social and educational activities. If you are interested or want further information please utilize our mailbox at the Student Center.

RESIDENCE HALL COUNCIL
The purpose of the Residence Hall Council is to make a safe, comfortable and convenient environment for students residing in the residence halls. It is also the purpose of the Residence Hall Council to use the student activity fee to hold events for students in the residence halls. The Residence Hall Council is open to all resident students. The Residence Hall Council holds monthly meetings, as well as study breaks, decorating parties, social events and picnics. The Residence Hall Council is also a forum for students to give their suggestions for improvements in the residence halls. If you are interested or want further information please utilize our mailbox at the Student Center.
ALPHA OMEGA ALPHA (AOA)
Alpha Omega Alpha (AOA) is the only national medical honor society. The society was created to honor students, residents, and alumni who have demonstrated excellence in the study and practice of medicine. The AOA chapter at SUNY Health Science Center at Brooklyn is the Eta chapter for New York. AOA is open to all medical students in the top quarter of the class but limited to a number equal to one sixth of the class. The student members of AOA are involved in a number of on-campus activities. AOA annually sponsors the Subspecialty Information Forum and the Student to Student Forum, to assist in residency preparation. AOA helps run peer tutoring sessions and review classes for COM students. Other activities include recruitment for the medical school, community service, Research Day, Alumni Association events and the annual AOA guest lecture and dinner. The annual lecture precedes the dinner and is given by a distinguished guest on a pertinent topic.

AMERICAN MEDICAL ASSOCIATION (AMA)
The American Medical Association (AMA) medical student section is dedicated to representing medical students, improving medical education, developing leadership and promoting activism for the health of America. Organized in 1972, the AMA-MSS has over 44,000 members nationwide and represents students from 144 accredited schools. The AMA-MSS strives to be the medical students’ leading voice for improving medical education. Its four core values are advocacy, leadership, excellence, and integrity. AMA is open to all COM students.

AMERICAN MEDICAL STUDENT ASSOCIATION (AMSA)
The American Medical Student Association (AMSA) is a national and local organization of medical and pre-medical students. It is the nation’s oldest independent medical student organization run by and for medical students. There are over 28,000 members nationally. The organization is dedicated to giving medical students a voice in public policy as well as providing medical, social and community service oriented programs. AMSA is open to all COM students. With AMSA, the students make up the organization. Students shape the views, students become the leaders, and students forge the path for their own future using the resources that we offer. The Downstate chapter of AMSA has programs and activities from September to June. On the national level AMSA sponsors programs through the year such as National Primary Care Day, which is held in October, as well as, a National AMSA Convention in March.

ASIAN PACIFIC AMERICAN MEDICAL STUDENT ASSOCIATION (APAMSA)
The Asian Pacific American Medical Student Association is Downstate’s chapter of the national organization that aims to address those issues important to Asian-American medical students. One part of our mission is to bring together Asians and others interested in the health issues that affect Asians so that we may have a strong, collective, public and political voice. We are interested in both directly promoting the health and well-being of the Asian community as well as in helping all health care workers who work with these communities understand how to care for the Asian patient in a culturally sensitive manner. Finally, APAMSA provides an important forum for APA medical students to meet, exchange information and experiences and develop personally and professionally.
COMMUNITY ADOLESCENT MEDICINE PARTNERSHIP (CAMP)
CAMP works to partner with the community in order to explore issues in adolescent medicine. Key to this goal will be our partnership with the KIPP-AMP middle school in Crown Heights where we will focus on integrated adolescent health education.

CHINESE AMERICAN MEDICAL SOCIETY (CAMS)
The Chinese American Medical Society was conceived by a group of New York City Chinese Physicians in 1964 as a network for health professionals. Today the organization is dedicated to promoting the scientific association of medical professionals, to advancing medical knowledge and scientific research with emphasis on aspects unique to the Chinese, and to promoting the health status of Chinese Americans. The purpose of the Chinese American Medical Society is to unite medical students dedicated to promoting the health status of, and raising awareness for the special health needs of the Chinese-American community. Membership is extended to all students of SUNY Downstate interested in reaching out to the Chinese-American community.

CARDIOLOGY CLUB
The Cardiology Club at SUNY Downstate is open to all students and is designed to support student learning and expose interested students to the field of cardiology. The sponsor regular lectures and events which present different aspects of the field. The group actively encourages student-faculty interaction outside of the classroom setting. If you are interested or want further information please utilize our mailbox at the Student Center.

DANIEL HALE WILLIAMS SOCIETY
The Daniel Hale Williams Society (DHWS) is SUNY Brooklyn’s chapter of the Student National Medical Association (SNMA); an organization dedicated to healthcare education, leadership development, networking, and community outreach. The organization is named for an African-American physician who was the first to perform open-heart surgery in which the patient survived. The SNMA is comprised of ten regions. Our chapter is part of Region IX which is one of the largest regions in the SNMA. Region IX encompasses all the medical schools in New Jersey and New York. The DHWS’ mission is undertaken with the understanding that medical students of African-American, Caribbean, and Latino descent have unique obstacles which create a common ground of need even in the face of diverse histories, cultures, and languages of these peoples. In order to help fulfill this need a democratic organization of underrepresented medical students is a necessary part of finding and implementing potential solutions. DHWS is more than an organization, we are a family. Members support each other emotionally, as well as, educationally. All new entering students are assigned a big brother or sister and a faculty mentor through the Office of Minority Affairs. During the year, Annually, we host a Premedical Conference and participate in the celebration of Latino and Black History Months. The highlights of the year are the SNMA National Convention held in the spring each year and the Annual Senior Dinner we host as a farewell to our graduates. Dr. Daniel Hale Williams was one who returned to help his community. It was with his people that he identified both intellectually and emotionally. In his words, “My greatest reward is knowing I can help my fellow man, especially those of my own race, who so deserve a better way of life.” In this spirit our membership is responsive to both our own and fellow classmates’ academic development and excellence.
DERMATOLOGY CLUB
The purpose of the Dermatology Club is to foster a broad educational goal of raising awareness of the field of dermatology. The club is both a social and cultural organization, determined to design and execute community outreach programs to educate various populations about various dermatological conditions prevalent in those areas.

DOWNSTATE CHRISTIAN FELLOWSHIP (DCF)
The Downstate Christian Fellowship (DCF) is SUNY Downstate’s chapter of the Christian Medical and Dental Associations (CMDA), the national associations of Christian physicians and dentists. We are an interdenominational group of students, faculty, and staff from the Downstate community who meet weekly to study the Bible, pray, and share our experiences with one another. Our purpose is to deepen our love for God and for one another, to share the Good News of saving the love of Jesus Christ through various events and personal witness, as well as to tend to our patient’s spiritual needs while caring for them physically. Individual membership in CMDA is encouraged but not required for DCF membership. DCF is open to ALL Downstate students. As part of our ministry, we meet in fellowship with Christians from other New York City medical schools, invite Christian speakers, and reach out to the community through events such as the Christmas gift donation and caroling at the Kings County Hospital and the University Hospital Pediatric wards. Through the DCF, our hope is to understand our God’s plan concerning our roles as health care providers. If you are interested or want further information please utilize our mailbox at the Student Center.

DOWNSTATE PERFORMING SOCIETY (DPA)
The Performing Arts Society exists to increase the awareness of performance and visual arts and to offer opportunities for participation and expression in the arts. Membership is open to all SUNY Downstate students.

DOWNSTATE SURGERY SOCIETY
The purpose of the Surgery Society is to provide students early exposure to the field of surgery. Students have the opportunity to take part in workshops and group discussion with specialists in the field of surgery. The Surgery Club is open to all SUNY Downstate students. Talks are planned at which surgeons will explain new advances in the field. Surgeons will benefit by discussing their work with interested students. Students will be encouraged to scrub in on cases. The Surgery Society continues to explore avenues through which students can gain a greater awareness of issues facing surgery as we enter the 21st century. The outcome of these experiences and interactions will be a more educated student with a greater understanding of the field of surgery. If you are interested or want further information please utilize our mailbox at the Student Center.

EMERGENCY MEDICINE CLUB
The Emergency Medicine club exists to expose students to the field of emergency medicine and to provide fellow students with opportunities to meet ER physicians and residents and learn about their profession and lifestyle. The club seeks to provide students with the opportunity to relate academic knowledge to clinical experience. To encourage interest in research projects dealing with emergency medicine and its sub-specialties and to facilitate enrollment in such research projects. Membership is open to all SUNY Downstate students.
ETHICS SOCIETY
The purpose of “Students Ethics Society” is to promote the exploration and discussion of ethical issues that affect the lives of medical students and members of the healthcare profession.

FAMILY PRACTICE CLUB
The Family Practice Club provides a forum for exposure to this generalist specialty and issues pertinent to family medicine. Through club sponsored speakers and activities students can learn about topics not addressed in other parts of their medical education. The Family Practice Club is open to all SUNY Downstate students. If you are interested or want further information please utilize our mailbox in the Student Center.

GLOBAL HEALTH CLUB
The Global Health Club is a forum for students who are interested in global health to share ideas and resources. We also aim to increase awareness of global health issues and opportunities to study or work abroad for the larger body of students at SUNY Downstate.

IATROS, COLLEGE OF MEDICINE YEARBOOK
Iatros is the College of Medicine yearbook. Iatros is open to all COM students.

LATINO MEDICAL STUDENT ASSOCIATION (LMSA)
The Downstate Latino Medical Student Association (LMSA) chapter is a Latino based student group representing the various medical and health related professions. Its mission is to educate the public and one another about Latino health issues, advocate for increased Latino representation in health related areas, and promote awareness about social, political, and economic issues as they relate to Latino health. In addition, LMSA serves as a support network for Latino students. The chapter however, is not limited to Latinos, but open to anyone willing to expand their cultural horizon. For more information please utilize our mailbox in the Student Center.

LESBIAN, GAY AND BISEXUAL PEOPLE AT DOWNSTATE
This organization works to confront discrimination and obstacles arising from prejudice at the University and in our various professions by increasing awareness of homophobia and having direct input into the ways it can be confronted and eliminated. We work to address these issues as they affect ourselves as students and professionals and as they affect the quality of care provided to patients. The LGBP is open to all SUNY Downstate students, faculty, and staff. One of our primary goals is to provide a healthier, more open and tolerant atmosphere on campus and to reduce the sense of isolation felt by many lesbian, gay and bisexual people because of prevailing homophobia.

MEDICAL ARTISTS’ GUILD (MAG)
Our main purpose is to have a club that will allow students and other members of the Downstate community to express their ideas or thoughts through writing, poetry, and art. With our monthly publications/online magazine, we want to foster an environment including poetry readings and art exhibitions on campus. If you are interested or want further information please utilize our mailbox at the Student Center.
THE MAIMONIDES SOCIETY
The Maimonides society is a student run organization whose purpose is to promote Jewish life at SUNY Health Science Center at Brooklyn. It is intended to increase awareness and education about various Jewish events throughout the year and to provide programs to enhance Jewish life on campus. The organization is open to all students and faculty. The Maimonides Society is open to all SUNY Downstate students. In addition to prayer services for its members, the Maimonides Society sponsors an annual Sukkoth party in our Sukkah. During Sukkoth, the Sukkah is located alongside the path between the two Residency Halls (between 811 & 825). Join us when we decorate the Sukkah! During Sukkoth you can attend the Sukkah Bash and feast while listening to a holiday drash (talk). On Purim day, the Society sponsors the reading of the Megillah along with a luncheon. The Maimonides Room serves as our Beit Midrash and is a wonderful place for any student to come and learn. Many students find partners and learn on their own. If you would like to learn with a partner, please contact us. We encourage individuals at all learning levels to seek partners. The Maimonides Society is also organized a Bikur Cholim program in which students visit patients in the hospital.

MEDICAL STUDENTS FOR CHOICE
MSFC (Medical Students for Choice) is a national organization representing approximately 100 medical schools. MSFC was founded in 1993 by medical students concerned about the serious lack of abortion education in most medical schools, the abortion provider shortage, and the escalation of violence against practitioners who provide abortions. By 1993, the number of physicians willing to provide abortions had dwindled, and only 12% of all ob/gyn residency programs required abortion training. In addition, 84% of counties had no provider. Concerned students all across the United States created MFSC to increase our educational opportunities and ensure women receive comprehensive reproductive health care in the future.

MUSLIM STUDENT ASSOCIATION
The Muslim Student Association is designed to support Muslim students of the Health Science Center at Brooklyn and to present Islam to the Downstate community as a comprehensive way of life. It also provides an educational forum regarding its creed. Meetings are discussions on Islamic topics of interest and are open to all members of the Downstate community. The MSA is open to all SUNY Downstate students.

OCCUPATIONAL THERAPY CLUB
The Occupational Therapy (OT) Club is comprised of the junior and senior classes of the Occupational Therapy program. Its purpose is to organize social activities in order to facilitate camaraderie and peer support between the junior and senior classes and to provide recreational activities to balance the demands of the academic workload. The OT Club is open to all OT students.

ONCOLOGY CLUB
The Oncology Club seeks to develop our interests in the field of oncology through student, community, and patient education and outreach. Each year, the club runs a Room Makeover for one Pediatric Oncology patient and completely transforms a room in their home.
Student Organizations

OPHTHALMOLOGY CLUB
The purpose of the Ophthalmology Club is to educate and expose members of the Downstate community to the field of Ophthalmology. The Ophthalmology Club is open to all SUNY Downstate students.

ORTHOPEDIC SURGERY & SPORTS MEDICINE CLUB
The Orthopedics Surgery & Sports Medicine Club is designed to educate and expose members of the Downstate community to the various issues and opportunities in Orthopedics & Sports Medicine. The Orthopedics Surgery & Sports Medicine Club is open to all SUNY Downstate students.

OTOLARYNGOLOGY CLUB (ENT)
The Otolaryngology Club is designed to educate and expose members of the Downstate community to the various issues and opportunities in Otolaryngology.

PANDA
PANDA is an all-inclusive Asian-American organization that promotes Asian-American awareness to the campus at large. It serves to unite all those interested in participating and learning about Asian culture, teachings and ideologies. Activities include quarterly meetings, special speakers and a New Year’s dinner. PANDA is open to all SUNY Downstate students.

Peds R Us
Downstate’s pediatrics club is a forum for all university students to learn about and contribute to children’s healthcare and wellness issues through educational and recreational activities. Academically, from lectures and panels by professionals, we hope to gain useful knowledge that can be applied in clinical and other interactive settings with children. Other activities include a reading hour in the pediatrics ward, conducting health education in neighborhood schools, and sponsoring a cooperative community fair with other organizations. Meetings take place every month with events scheduled three times a semester. All university students are invited to participate.

Physical Therapy
The Physical Therapy (PT) Club promotes awareness of the physical therapy profession within the Health Science Center and its general community. Its primary goals are to involve its members in: 1) serving the community, 2) supporting the physical therapy profession, and 3) providing a social atmosphere for its members to interact with other future health care professionals. The PT Club is open to all CHRP students.

Physician Assistant Club
The Physician Assistant (PA) Club was established in the spring of 1997 on behalf of the PA class of ’98 and future PA classes. The club promotes PAs, does fund raising, arranges National PA Day activities, and participates in University activities as one of the programs in the College of Health Related Professions. The PA club has organized monthly meetings and discussions on present and future practices. Through all of our activities, we hope to unify the students in the PA program as well as establish more of an understanding of the PA program as well as the PA profession. The PA Club is open to PA students.
PHYSICIANS FOR HUMAN RIGHTS
The goal of the PHR National Student Program is to advance health professional students’ understanding and lifelong commitment to human rights activism, and to cultivate their unique contributions as advocates for human rights locally, nationally and globally. The PHR National Student Program supports PHR’s mission by offering students the chance to contribute meaningfully to PHR’s work and developing the next generation of human rights activists.

PHYSICIANS FOR A NATIONAL HEALTHCARE PROGRAM (PNHP)
The Downstate chapter of the Physicians for A National Healthcare Program (PNHP) is designed to educate physicians, healthcare workers, students, and the general public on the need for a comprehensive, high-quality, publicly-funded healthcare program, equitably-accessible to all residents of the United States. The PNHP is open to all SUNY Downstate students.

PSYCHIATRY SOCIETY
The Psychiatry Society is designed to educate and expose members of the Downstate community to the various issues and opportunities in Psychiatry. The Psychiatry Society is open to all SUNY Downstate students.

RADIOLOGY CLUB
The Radiology Society is designed to educate and expose members of the Downstate community to the various issues and opportunities in Radiology. The Radiology Society is open to all SUNY Downstate students.

DOWNSTATE’S ORGANIZATION OF SOUTH ASIAN STUDENTS (DOSAS)
DOSAS or Downstate’s Organization of South Asian Students consists of students whose passion is to create cultural awareness throughout the Downstate campus. With one of the most diverse campuses in the country, it is important to spread cultural awareness. By holding various events and functions, DOSAS will serve to promote the Indian culture while supporting the community we live in. Together, we will celebrate various cultures and nationalities as a single entity. DOSAS events are open to the entire SUNY Downstate community.

STUDENT INTEREST GROUP FOR SURGICAL NEUROLOGY
This organization’s purpose is to introduce students to the growing field of invasive neurology, focusing on specifically the many subspecialties of neurosurgery including cerebrovascular, oncological, spinal, and functional while also focusing on Interventional Neuroradiology and Neurotology.

STUDENT MEDICAL INFORMATICS ASSOCIATION
The Student Medical Informatics Association exists to promote the interests of the Medical Informatics field among its students and the Downstate community.

STUDENT NOTETAKING SERVICE (TRANSCRIPT SERVICE)
The Student Notetaking Service is responsible for course transcripts. For more information please utilize our mailbox in the Student Center.
STUDENT INTEREST GROUP IN NEUROLOGY (SIGN)
SIGN is the American Academy of Neurology’s Student Interest Group in Neurology. SIGN’s purpose is to introduce medical students to the field of neurology through discussions by neurologists, seminars, learning materials and other relevant activities. SIGN will help students become aware of opportunities and activities related to the field of neurology.

STUDENTS 4 GROWING INTEREST FOR TRANSPLANTATION (S4GIFT)
Very few health professionals understand the facts of organ and bone marrow donation. With proper training and personal consideration, health care professionals will succeed at educating their peers and future patients. Our mission is to provide a platform at health care schools that gives students a chance to learn about organ and bone marrow donation and a chance to sign up on the registries. We do not have an official position on organ and bone marrow donation. It is against our protocol to preach any particular beliefs regarding donation and the definition of death. Rather, we strive to provide the opportunity and educational resources to formulate and implement educated decisions and to neutrally educate our patients. We believe organ and bone marrow donation is a GIFT, not an obligation. However, amidst our current donation crisis it is incumbent upon us all to make an informed decision and it is our mission to make sure that everyone can do so.

STUDENTS FOR SOCIAL RESPONSIBILITY
The Students for Social Responsibility (SSR) is a student run organization open to all students within the SUNY Downstate community. It is the only organization committed solely to community service activities. SSR promotes healthcare, reduction of violence, and education within the Brooklyn Community. Major activities include visits to homeless shelter clinics, health education programs, and a high school anti-violence program. Please join us for lunch/dinner meetings with your ideas; leadership positions are available. SSR is open to all SUNY Downstate students.

THAROS, COLLEGE OF HEALTH RELATED PROFESSIONS YEARBOOK
Tharos is the College of Health Related Professions yearbook. Tharos is open to all CHRP students. For more information, please contact the CHRP Council.

ULTRASOUND SOCIETY
This organization is a forum for students interested in ultrasound and its effect on the world of medicine. The forum encourages open discussion and the sharing of ideas between its members; inviting members from all colleges and programs. Members will have an opportunity to listen to lectures from scholars of radiology and ultrasound and involve themselves in the advancements and progression of the field. Members have the opportunity to become a part of the ultrasound community.

WILDERNESS MEDICINE CLUB
This organization is a way for students to learn how to perform basic first aid, safety and medial treatments in the wild. The group will travel to parks and other locations to practice techniques. The group and invites lectures to come talk to students about different types of wilderness medicine.
STUDENT HEALTH ADVISORY COMMITTEE
The Student Health Advisory Committee serves several important functions. It assists in recommending policies to improve the services of Student Health Service, provides guidance regarding the use of the student health fee and monitors the student health insurance program. This committee serves in an advisory capacity to the director of the Student Health Service, the Student Counseling Service, as well as the student insurance plan. In addition, it has responsibility for budgetary approval of the Substance Abuse program on campus. Membership of the Student Health Advisory Committee consists of faculty, staff and students from the five schools at SUNY Downstate.

SUBSTANCE ABUSE COMMITTEE
The Substance Abuse Program for Students is overseen by a standing, campus-wide Substance Abuse Committee (SAC), reporting directly to the President, providing the overall operation and coordination of Substance Abuse Program for Students. Membership of the SAC consists of faculty, staff and students from the five schools at SUNY Downstate. The functions of the Committee are to plan and coordinator educational program, outreach and extracurricular activities around the issues of alcohol and other drug abuse, and to manage the Substance Abuse Program for Students. To participate in this committee, please contact your student council officers.

PERSONAL SAFETY COMMITTEE
The SUNY Downstate Personal Safety Committee was created in early 1986 in response to the Chancellor’s directive to campus presidents to continuously monitor campus personal safety activities and policies. In 1989, the scope of the committee was revised and expanded to include sexual assault prevention. The Committee is charged with searching for creative and educational ways to enhance personal safety through academic and student life programming. The Committee also makes recommendations to the Department of Facilities Management and Development and University Police to make enhancements to the campus designed to improve personal safety. Membership of the Personal Safety Committee consists of faculty, staff and students from the five schools at SUNY Downstate.

STUDENT TECHNOLOGY FEE AND SUBCOMMITTEE
The Student Technology Fee Committee and subcommittee members represents students, faculty, administrators and staff experts who work together to plan and manage the revenue collected from the "Student Technology Fee."
FACULTY STUDENT ASSOCIATION (FSA)
About FSA:

The Faculty Student Association (FSA) was organized in 1950 under a contract between FSA and SUNY to provide services to the campus as a nonprofit auxiliary service corporation. FSA operates various ancillary services for SUNY Downstate.

The Faculty Student Association can be reached at:
Phone: (718) 270-3187
Fax: (718) 270-3845

Learn more about:
- Parking at Winthrop Street/Parkside Avenue
- The Bookstore
- The Gift Shop
- Student Health Services
- Laundry

by going online to: http://www.downstate.edu/fsa

The Downstate Card

DownstateCard office is a unit of the University Police. Your new DownstateCard will function as your new ID badge and a key to many campus systems that currently require a separate card.

PERMANENT DOWNSTATECARD
This card type is issued to all enrolled students and all permanent paid-staff. The card has a digital image photo together with a magnetic stripe and an embedded computer chip (a SmartCard). This type is required to open a D-Card debit account.
DOWNSTATECARD DEBIT ACCOUNT
Enrolled students and paid staff are issued DownstateCards equipped with a “smart” computer chip (a gold colored item above your printed name). This smart chip allows the cardholder to open a DownstateCard Debit Account. The smart chip holds securely encoded financial information about your account. Presently, you can use your DownstateCard debit account feature to make purchases at vending machines, photocopy service and residence laundry rooms. Future applications will include parking garages, meal plan, bookstore, and retail operations.

If your card doesn’t have a “smart” chip on it and you wish to open a debit account, your card will be upgraded free of charge at the Downstate Card office. However you will be required to deposit $20.00 in your card at the DownstateCard Office (This $20.00 is NOT the cost of your new card; this is money that you can use instantly at locations where the Downstate debit card is accepted).

HOW DOES THE DEBIT CARD WORK?
The chip on your DownstateCard has three types of account “purses” available for use. The general purse can accommodate up to $100. The bookstore purse can accommodate up to $4,000, and the meal plan purse can accommodate up to $4,000.

To activate the general purse of your debit account, simply go to any of the cash-to-card revalue stations located at the Library Copy Center or next to the ATM machines at the Basic Science Building.

To add value to the general purse of your DownstateCard debit account:
- Insert your DownstateCard face up, chip first.
- Make your selection.
- Insert $1, $5, $10, or $20 bills into the bill acceptor.
- Wait until your card ejects automatically (Do NOT pull your card out)
- Once you are done, you can purchase items at campus facilities easily and conveniently and SAVE.
- You can return to the cash-to-card revalue station at any time to add values.

To activate your bookstore or meal plan purses, you have to go to the DownstateCard office and open a secured account (add info to describe why this is necessary- you will need to encode a PIN number to use these purses, use of these purses are restricted, parents often want to make sure a student uses funds for a particular purpose (bookstore items or food only, The meal plan purse requires you to sign a meal plan contract which due to its sales tax exemption and IRS regulations have specific requirements, etc..)).
Refunds

There will be no refund for value in the open purse upon the student/employee retirement, termination, graduation or separation from Downstate Medical Center. Upon separation Values in the bookstore and meal-plan purses will be refunded within 15 business days from notifying the DownstateCard office.

If the ID was lost/stolen and replaced with a new ID after paying the fee; the total value on the open purse of the lost ID will be transferred to the new card. However, there is a 7 business day waiting period until accounts are reconciled and the exact remaining balance is determined before a transfer can be made.

If you find a debit card reader on a machine that is malfunctioning or your card does not seem to be working properly, immediately call the vending hotline at Ext. 2900 (718) 270-2900 or email us at vending@downstate.edu.

Zipcar - Car Sharing

Avoid the Hassles of Bringing Your Car to Campus... and help the environment at the same time!

Become a Zipcar member at DMC’s discounted rates and use one of the Zipcar vehicles located in the DMC Garage E341th St. SUNY DOWNSTATE. Medical Center students join for only $25/year and no application fee. That’s 50% off the regular price!

Sign up is easy:

- Just go to www.zipcar.com
- You get a Zipcard card in the mail once you're approved which functions as your access (key) to the vehicle.
- All vehicles reservations are done on line in real time on the Zipcar site.
- The hourly and daily rental rates cover all vehicle maintenance and gas.
THE BOOKSTORE

Conveniently located within the Student Center on Downstate's campus, the Bookstore at is your one-stop shop for class supplies, textbooks, parking passes, Downstate apparel and branded items, and more!

Top 10 Reasons Why Our University Bookstore is YOUR BEST Place to Shop

- Add in all the extra’s (shipping, taxes, etc.) charged by online retailers and other medical bookstores and you’ll agree with surveys taken - that on average we are 5% to 7% cheaper than other medical bookstores and on-line retailers.
- Save on New textbooks- ALL textbooks are discounted by 4% from the publisher’s suggested retail price.
- Two ways to save more: Buy a Used Book (when available), or buy New then Sell Back under the BUYBACK PROGRAM at end of the course-most often the greatest savings/value!
- Save on Sales Tax: No 8.875% NYC Sales Tax on required textbooks.
- Loyalty Rewards. For every $250.00 spent on books, you’ll get a $5 Bookstore Gift Card for your future purchases.
- Friendly and convenient RETURN POLICY and Payment Methods: MasterCard, Visa, Discover, American Express, Cash and Checks. Parents can even open a Bookstore Charge account for one less hassle for the student!
- Convenient Store Hours: We’re right here on campus with evening hours on Mondays & Thursdays.
- Online shopping convenience available on many items for distant relatives and friends too! www.downstate.edu/bookstore or e-mail us: Bookstore@downstate.edu
- Special orders: Gladly taken at no additional charge; often available next business day.
- Support Your Campus! We are owned & operated by the campus Faculty Student Association; any/ all net proceeds are reinvested in THIS campus!
COUNSELING SERVICES

SUNY Downstate Medical Center

Health Science Center at Brooklyn
The Student Counseling Service at Downstate is part of the Student Health Service and provides free and confidential counseling and psychological services to all matriculating Downstate Medical students (College of Medicine, Nursing, Health Related Professions, School of Graduate Studies and the Masters of Public Health Program).

It is not unusual for personal, family, social, and/or academic concerns to interfere with a student’s ability to get the most out of their academic/professional experience. When this happens, the SCS is here to provide information and support that help students solve their problems and achieve their goals. In addition, SCS provides outreach services as well as consultation to friends, faculty, and staff members who are concerned about a Downstate student. Please do not hesitate to contact the SCS to ask questions or to make an appointment.

So, if you find that you’ve been talking about the same problem with friends or family for a long time with no progress, consider talking to a counselor to get a different perspective. The confidentiality that counseling provides, along with the support from a neutral person, can also make it safe to talk about an issue you’ve not yet discussed with others.

What is Counseling?

Counseling is a collaborative process that involves the development of a confidential professional relationship that focuses on personal problems. At Downstate, it is an opportunity to talk to a licensed clinical psychologist who is a skilled listener trained in the science of human behavior. The objective of counseling is to help you clarify issues, gain insight into your feelings and thoughts and deal effectively with problems. Nearly all students experience occasional difficulties that can interfere with their success or sense of well-being. Common mental health problems can be effectively addressed in counseling.

Confidentiality

The information you share with the counselor cannot and will not be shared — not with faculty or staff members, not with parents, and not with other students. By law, counseling is confidential. This means that no information about a student’s counseling can be released without the student’s signed permission. No counseling information is included in a student’s academic record, so when students leave DMC, their participation in counseling remains private. There are legal exceptions to confidentiality that generally involve situations of life-or-death danger. These are explained to all students before, counseling begins. Psychologists and other mental health professionals have a legal and ethical duty to protect clients confidentiality, however they also have a duty under the law to the courts and to the wider community, particularly when there is harm, threat of harm or neglect. Please ask your counselor any questions you have about confidentiality.
Making an Appointment

Email SCS at: counseling@downstate.edu
Please include in your email days and times when you are available to meet. A counselor will respond to your e-mail to confirm a date and time for an initial appointment. A counselor will meet with you to assess the nature of your concerns and determine the best method of addressing them.

Fees

Counseling services are offered free of charge to matriculated students at DMC. Spouses and other family members are not covered. If a referral is made to an outside facility or practitioner, any cost for which the student is not insured will be borne by the student.

Emergency

If an emergency occurs please call the Director of Student Counseling at 718-270-1408. If the director is not available, students may contact the Director of the Student Health Service, Dr. Pervil-Ulysse at 270-4577. If the Student Health Service is closed, students may use the Emergency Room at University Hospital of Brooklyn or call 911.

Reasons Students Seek Counseling

At some time during college, many students have difficulties that cause emotional distress or interfere with their focus, motivation, or academic performance. Here are some of the common problems for which students seek assistance:

- Anxieties about academics
- Lack of motivation and or difficulty concentrating
- Procrastination (putting things off)
- Feeling anxious / stressed or overwhelmed
- Depression or thoughts about death or suicide
- Relationship problems - family, partner, or friends - or break-ups
- Questions about sexuality
- Past abuse or trauma
- Habit control problems (e.g. over/under eating, alcoholism, drug abuse)
- Sleep disturbance (sleeping too much or too little, e.g. mind racing at night and cannot fall asleep
- Feeling lonely or isolated
- Coping with grief
- Managing anger
- Lack of confidence or low self-esteem
- Perfectionism
- Career indecision or re-evaluating professional goals
- Frequently feeling irritable
- Questioning ???
The Student Counseling Service (SCS) has been established to help students deal with academically related stress as well as with any other personal problem that can interfere with their performance at DMC. To accommodate the varied needs of the student body the following services are provided:

Initial Evaluation:
The first few sessions are devoted to assessing the nature of the problem and determining the best method of dealing with it.

On-Site Individual Counseling:
Short term counseling lasting up to 10—12 weeks is provided for specific and situational problems.

Groups:
Groups geared to address specific problems such as stress management and relaxation, assertiveness training, coping skills, and other topics are conducted.

Educational Services:
Seminars, lectures, guest speakers, films and videos of topics in mental health are offered occasionally to provide information and encourage mental and emotional health.

Referral Assistance:
Some problems require referral to an outside facility or practitioner for treatments such as long term psychotherapy, psychiatric follow-up with medication, marital and couples therapy, etc. A network of contacts both within Brooklyn and throughout New York City has been established to offer professional services at moderate fees.

Other Psychiatric and Psychological Resources
Some concerns are best addressed through a referral to an outside facility. Some examples of these are long term psychotherapy, psychiatric follow-up with medication, and marital and couples therapy (if one of the spouses is not a student). Students in need of psychiatric care may contact the Director of the Student Counseling Service, who will assist in selecting a psychiatrist and arranging for a suitable referral. A network of qualified psychotherapists, who offer their services at moderate fees, is available to those students in need of intensive psychotherapy or special services. The cost of this therapy and of extended psychiatric care is not covered by the Student Health Service.

Contact Us
Visit http://sls.downstate.edu/student_counseling for more information about our services.
Phone: (718) 270-1408
Email: counseling@downstate.edu
Location: 440 Lenox Rd. Suite 1M
Compassionate, Confidential help is available for Students of the Health Professions. Any student who has a question or concern regarding alcohol or any substance abuse, should not hesitate to use the services at Downstate. It is the right thing to do!

Alcoholism and other drug dependencies are facts of life. It is estimated that well over 10% of the adult population in the US abuses alcohol and/or other drugs. Health care professionals are not immune to these disorders. In fact a recent study indicates that senior medical students as a group have only slightly lower rates of use of illicit substances than their peers in the general population, with rates among female students rising to that of males. The stresses of training, coupled with access to controlled substances, increase the risk of abuse among students in the health care professions.

Impaired students can cause serious harm to themselves and their patients. Although alcoholism and other drug dependencies are treatable diseases, health care professionals are often resistant to seeking help. This is sometimes due to the mistaken belief that seeking help is a sign of weakness. The truth is, however, that once involved in a treatment, many health care professionals do very well, and do recover. It is a treatable disorder.

Downstate’s Commitment and the Goals of the Substance Abuse Outreach for Students:

To provide confidential assistance to students with substance abuse problems before they or others are seriously or irreversibly harmed;

To assist recovering students to continue their education without stigma or penalty;

To protect the rights of students to receive information, referral, and treatment in confidence;

To protect patients and others from the harm that impaired students may cause;

To increase student, faculty, and staff awareness of, and sensitivity to, the dimensions of alcohol and other drug abuse problems;

To educate students, faculty, and staff about the options available for dealing with alcohol and other drug abuse problems.
How Do You Know If You're Hooked?

Do you sometimes binge on alcohol or other drugs? (an alcohol "binge" is defined as having 5 or more drinks in less than 3 hours, or 4 drinks for women)

Do you avoid family or friends while you are using alcohol or other drugs?

Are you secretly irritated when family or friends discuss your use of alcohol or other drugs with you?

Do you sometimes feel guilty about your use of alcohol or other drugs?

Do you sometimes regret things you did or said while under the influence of alcohol or other drugs?

Have you ever tried to cut down on your use of alcohol or other drugs?

Have you ever failed to keep promises made to yourself or others about controlling or cutting down on your use of alcohol or other drugs?

Do you feel low after indulging, and sometimes miss classes, clinical work, or appointments?

Do you need to use more and more alcohol or other drugs to get high or drunk?

Do you sometimes forget what you did or what happened while you were drinking?

If you answered "yes" to one or more of these questions, you may have a problem with alcohol or other drugs, and you should seek help.

CALL OUR RECORDED INFORMATION LINE AT 718-270-4545
Two Paths to Help

Assistance to students with alcohol or other drug problems is provided in two ways. First, any student can consult with a Voluntary Consultant bound by confidentiality at Downstate who you can talk about your concerns. That person is knowledgeable regarding resources to address your concerns.

The following designated individuals are a resource for students (also identified as Voluntary Consultant)
Dr. Stanley Tam, Dir. Of Student Counseling
Dr. Mona Pervil-Ulysse, Dir. Of Student Health

PATH 1
Students may contact a Voluntary Consultant. The student will be interviewed to assess the nature of the problem and suggest an appropriate course of action, which may include preventive education, self-help, and/or referral for out- or in-patient treatment. The Voluntary Consultant may follow-up with the student to assess whether the referral was satisfactory. If the student was not satisfied with the referral, the Voluntary Consultant will try to locate alternatives. The student may accept or reject any referral. There is no penalty to the student for not accepting any referral.

PATH 2
The second way the Program works is through contact by a peer, or another person who knows a student may have a substance abuse problem. For someone who seeks assistance for a student, the Voluntary Consultant will provide information and give advice on how to encourage the student to receive help.

Alternative to Disciplinary Action:

Students seeking help voluntarily is both proactive and healthy; it is the preferred alternative to getting caught and facing expulsion from school.

THERE IS NO PENALTY FOR SEEKING HELP—ONLY ADVANTAGES

All information shared with an on-campus resource person, who can meet with you and make appropriate referrals, is strictly confidential, and will not be shared with anyone without the student’s express written permission.

If you would prefer not to make even an initial, confidential, contact with anyone on campus, the following confidential off-campus services are also available:

For medical students and PA students (licensed or unlicensed), The Committee for Physicians’ Health at 1-800-338-1833

For nursing students and CHRP students who already are licensed by the State of New York, The Professional Assistance Program at 1-518-473-6809

For all other Nursing and CHRP students (who are unlicensed), please use our on-campus resources.
The Office of Diversity and Inclusion (ODI) is responsible for multiple functions here at Downstate Medical (Downstate). ODI is responsible for ensuring Downstate's compliance with the State University of New York's employment policies and federal and state civil rights laws and regulations, which includes Title VI, Title VII, and Title IX compliance, Sexual Harassment, 504/ADAAA compliance, and New York State’s Human Rights Law.

As the only academic medical center in Brooklyn, we serve a large population - over 2.3 million people - and one that is among the most diverse in the world. Nationally, our medical school ranks ninth in the number of graduates who are now engaged in academic medicine. University Hospital of Brooklyn is the borough’s only hospital located at an academic medical center. The 21st century at SUNY Downstate Medical Center brings renewed dedication to diversity in healthcare, healthcare education, and to serving the people of Brooklyn through our three-fold mission of education, research, and patient care.

In continuing pursuit of inclusive excellence, ODI provides oversight, leadership, information, consultation, coordination, and assistance to Downstate's various constituencies in the recruitment, retention, and advancement of its faculty, staff, and students. In partnership with existing University of Brooklyn Hospital efforts, ODI will pursue the maintenance and expansion of cultural competence to increase health equity by taking into account the diversity of patients at University Hospital and its Affiliated Hospitals.

**Initiatives & Events**
- Faculty Development
- Women’s History Month Awards
- Dr. Martin Luther King Leadership Award
- International Diversity Film Series
- Women’s University of Africa Book Donation Project
- Black History Month Program and Celebration
What is Title IX?
Title IX of the Education Amendments was passed by the U.S. Congress in June 1972, and signed into law on July 1, 1972. Though most notable for advancing equity in girls and women’s sports, Title IX provides federal civil rights that prohibits sex discrimination in education programs and activities such as:

- Admissions or financial aid
- Housing and facilities
- Courses, academic research and other educational activities
- Career guidance, counseling or other educational support services
- Athletics, employment, training for employment or advancement in employment

What does Title IX Protect?
The protections of Title IX also extend to sexual harassment and sexual assault or violence that impairs or interferes with access to equitable educational and employment opportunities. Title IX is applicable to all members of the campus community, individuals doing business with the campus, those utilizing campus facilities, those who engage in volunteer activities or work activities in connection with or for SUNY Downstate.

Every school must designate a Title IX coordinator to review, update and implement current Title IX policies, to coordinate appropriate training and resources, and ensure effective and timely responses to complaints of sexual violence, misconduct, discrimination or harassment.

Title IX Coordinator
The Title IX Coordinator is Shaundelle Moore Goldsmith, JD. The office is located in ADMFAC (151 E 34th Street Trailer) Room 103-H. You may contact the office at 718-270-1738 or Shaundelle.Goldsmith@downstate.edu.

What is the role of a Title IX Coordinator?
To oversee the processes that address reported concerns or claims of sex or gender based harassment, discrimination, misconduct or violence. This includes working closely with other offices such as Student Affairs and Human Resources to provide educational programming for the campus community, investigate claims of sexual discrimination, harassment, sexual assault, violence or misconduct to identify the appropriate responses or resolutions as may be prescribed by policy and law. The Title IX coordinator will also work with the complainant(s) to assist them in accessing any appropriate internal and external support services.
What Should I Report?

Downstate is committed to ensuring a community that is safe for all who study, live, work, and visit here. We understand that this can be difficult to discuss, but notification to one of the many campus resources is critical to fulfilling our commitment to you. Sexual discrimination, harassment, assault, misconduct, or violence can take many forms, including any sexual contact that lacks mutual consent. Sexual harassment may take the form of stalking or the distribution, the display, or the discussing of any written, graphic, visual, or auditory material that is sexual in nature and has the purpose or effect of threatening, intimidating, or interfering with a person or person’s ability to study or to work. It would constitute a violation of university policy and New York state and/or federal law and should be reported immediately.

Retaliation against anyone who reports in good faith or participates in the investigative process is prohibited. Individuals who engage in retaliation may be subject to sanctions as determined by the university.

Is My Complaint Confidential?

We understand how difficult it can be to file a complaint or concern of this nature. We want members of the campus community to feel comfortable and confident in discussing these issues with us. SUNY Downstate will make every effort to keep the complaints and concerns brought to us confidential. SUNY Downstate must balance the safety of all members of campus community. There may be times, such as a threat of imminent harm to an individual or the campus at large, when information may need to be shared and then only with appropriate individuals.

What if I Choose to Make a Complaint Off-campus?

SUNY Downstate takes its responsibility to investigate Title IX complaints very seriously and will take appropriate steps to address them. However, no process on campus (including complaints to the Title IX Coordinator) precludes a student or staff member from pursuing assistance from an enforcement agency off campus. SUNY Downstate may continue our investigation as long as it does not interfere with the jurisdiction of an external agency such as the Kings County District Attorney’s Office, United States Department of Educations’ Office of Civil Rights or the New York State Police Department. The Title IX Coordinator can provide you with more information on how to access these external agencies should you choose to do so.
Are There Any Other Resources On-campus?

There are other resources on and off campus that you may choose to utilize. The Title IX Coordinator has information on available internal and external resources, here is a list of some of the resources available to you:

**INTERNAL**
- Student Health - 270-1995
- Student Counseling - 270-1408
- Employee Health - 270-1995
- Employee Assistance Program - 270-1489
- Dept. of Police & Public Safety - 270-2626
- Office of Labor Relations 270-3019

**EXTERNAL**
- Kings County District Attorney Victim Services Unit 718-250-3820
- NYC PD Sex Crimes Reporting Unit 212-267-7273
- NYC Safe Horizon Hotline 212-577-7777
- Kings County Rape Crisis Program Coordinator 718-613-8113

If You Are Assaulted On-campus?

Get to a safe place as soon as you can. In an emergency, contact Downstate University Police immediately at 718-270-2626.

Try to preserve all evidence.

Do NOT: Shower/bathe/wash, douche, change clothing, comb hair, drink or eat, or do anything that would alter a physical exam. This includes, but is not limited to not laundering clothing and/or bedding or throwing anything away that could be used as evidence. Wait until a physical exam has been completed at the hospital.
The State University of New York and Downstate Medical Center (Downstate) are committed to providing options, support and assistance to survivors of sexual assault, domestic violence, dating violence, and/or stalking to ensure that they can continue to participate in Downstate University-wide and campus programs, activities and employment. All survivors of these crimes and violations, regardless of race, color, national origin, religion, creed, age, disability, gender identity or expression, sexual orientation, familial status, pregnancy, predisposing genetic characteristics, military status, domestic violence status, or criminal conviction, have the following rights, regardless of whether the crime or violation occurs on campus, off campus, or while studying abroad:

The right to:
- Have disclosures of sexual violence treated seriously.
- Make a decision about whether or not to disclose a crime or incident and participate in the conduct or criminal justice process free from outside pressures from college officials.
- Be treated with dignity and to receive from university officials’ courteous, fair, and respectful health care and counseling services.
- Be free from any suggestions that the victim/survivor is at fault when these crimes and violations are committed, or should have acted in a different manner to avoid such a crime.
- Describe the incident to as few individuals as practicable and not to be required to unnecessarily repeat a description of the incident.
- Be free from retaliation by the University, the accused, and/or their friends, family, and acquaintances.
- Exercise civil rights and practice of religion without interference by the investigative, criminal justice, or conduct process of the University.

OPTIONS IN BRIEF:
Survivors have many options that can be pursued simultaneously, including one or more of the following:

Receive resources, such as counseling and medical attention, Confidentially or anonymously disclose a crime or a violation (for detailed information on confidentiality and privacy visit http://www.downstate.edu/diversity/title-ix.html). Make a report to:

- The Title IX Coordinator 718-270-1738
- Office of Student Affairs 718-270-2187
- Office of Labor Relations 718-270-3019
- Department of Police and Public Safety 718-270-2626
- Local Law Enforcement - 67th Police Precinct 718-287-3211
- Family Court or Civil Court. 347-401-9610 Family Court, 347-404-9123 Civil Court
SUNY Downstate is committed to fostering a diverse community of outstanding faculty, staff, and students, as well as ensuring equal educational opportunity, employment, and access to services, programs, and activities, without regard to an individual's race, color, national origin, religion, creed, age, disability, sex, gender identity, sexual orientation, familial status, pregnancy, predisposing genetic characteristics, military status, domestic violence victim status, or criminal conviction. Employees, students, applicants or other members of the University community (including but not limited to vendors, visitors, and guests) may not be subjected to harassment that is prohibited by law, or treated adversely or retaliated against based upon a protected characteristic.

SUNY Downstate’s policies are in accordance with federal and state laws and regulations prohibiting discrimination and harassment. These laws include the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964 as Amended by the Equal Employment Opportunity Act of 1972, and the New York State Human Rights Law. These laws prohibit discrimination and harassment, including sexual harassment and sexual violence.

Inquiries regarding the application of Title IX and other laws, regulations and policies prohibiting discrimination may be directed to Shaundelle Goldmsith, Title IX Coordinator, 151 E 34th Street, RM AF-103-H, 718 270-1738, shaundelle.goldmsith@downstate.edu.

Inquiries may also be directed to the United States Department of Education’s Office for Civil Rights, 32 Old Slip, 26th Floor, New York, NY 10005-2500; Telephone (646) 428-3800; Email OCR.NewYork@ed.gov.
Overview
The State University of New York Downstate Medical Center (“SUNY Downstate” or “The University”), in its continuing effort to seek equity in education and employment and consistent with Federal and State anti-discrimination legislation, has adopted a complaint procedure for the prompt and equitable investigation and resolution of allegations of unlawful discrimination on the basis of race, color, national origin, religion, creed, age, gender, sexual orientation, disability, gender identity, familial status, pregnancy, predisposing genetic characteristics, military status, domestic violence victim status, or criminal conviction. Harassment on the basis of the above categories is one form of unlawful discrimination. Employees, who observe or become aware of sex discrimination, including sexual harassment, sexual assault and sexual violence, should report this information to the campus Title IX Coordinator. Conduct that may constitute harassment is described below (see Definitions and Prohibited Behavior). More detailed information may be obtained from the Office of Diversity and Inclusion (ODI).

JURISDICTION OF THE OFFICE OF DIVERSITY AND INCLUSION
Complaints of discrimination should be made to the Assistant Vice President (AVP) of the Office of Diversity and Inclusion or designee. Complaints of sex discrimination and sexual violence should be made to the Title IX Coordinator. Complaints or concerns that are reported to a University administrator, manager, or supervisor concerning an act of discrimination or harassment or acts of discrimination or harassment that administrators, managers, or supervisors observe or become aware of shall be immediately referred to the Office of Diversity and Inclusion. Employees who observe or become aware of sex discrimination, including sexual harassment and sexual violence, should report this information to the campus Title IX Coordinator. Employees with Title IX compliance responsibilities and/or employees who have the authority to take action to redress the harassment must report any complaints to the Title IX Coordinator. Complaints may also be made directly to the Assistant Vice President and/or Title IX Coordinator by anyone who experiences, observes, or becomes aware of discrimination or harassment. ODI will also receive initial inquiries, reports, and requests for consultation. ODI will respond as appropriate in a timely manner.

SUNY Downstate is committed to providing a learning and working environment free from discrimination. SUNY Downstate, through the Office of Diversity and Inclusion, reserves the right to pursue any complaint of discrimination about which it becomes aware. Based on information received, the Assistant Vice President and/or Title IX Coordinator may exercise his/her discretion and initiate a complaint on behalf of the SUNY Downstate community, regardless of complainant cooperation or involvement.

In addition, ODI may determine that a specific complaint of unlawful discrimination or harassment is of such a serious or potentially criminal nature that the investigative steps outlined in the process should be accelerated or eliminated. Such a circumstance will be communicated to the President (or his/her designee) and to the Director of Human Resources and/or the Director for Labor Relations for appropriate action, including the initiation of disciplinary action. If the Respondent is a student, the referral will be to the Dean of Students.
The Assistant Vice President, or in instances involving sex discrimination, the Title IX Coordinator, is available to assist in preparing the complaint. The Title IX Coordinator will ensure that complainants are aware of their Title IX rights and available resources on and off-campus, and the right, if any, to file a complaint with local law enforcement. SUNY Downstate will comply with law enforcement requests for cooperation and such cooperation may require the campus to temporarily suspend the fact-finding aspect of an investigation while the law enforcement agency is in the process of gathering evidence. The campus will resume its Title IX investigation as soon as it is notified by the law enforcement agency that it has completed the evidence gathering process. SUNY Downstate will implement appropriate interim steps during the law enforcement agency’s investigation period to provide for the safety of the victim(s) and the campus community.

SUNY Downstate will take steps to prevent discrimination and harassment, to prevent the recurrence of discrimination and harassment, and to remedy its discriminatory effects on the victim(s) and others, if appropriate. SUNY Downstate recognizes and accepts its responsibility in this regard and believes that the establishment of this internal, non-adversarial complaint process will benefit students, faculty, staff, and administration, permitting investigation and resolution of problems without resorting to the frequently expensive and time-consuming procedures of State and Federal enforcement agencies or courts. These measures are intended to balance the rights of those bringing complaints of discrimination, harassment, and retaliation (the “Complainant”) with those against whom claims are brought (the “Respondent”). The Complainant is not required to pursue the SUNY Downstate internal procedure before filing a complaint with a State or Federal agency.

This procedure may be used by any SUNY Downstate student or employee, as well as by third parties participating in a University sponsored program or affiliated activity, when the respondent is a Downstate employee or student. Employee grievance procedures established through negotiated contracts, academic grievance review committees, student disciplinary grievance boards, and any other procedures defined by contract will continue to operate as before. This procedure does not in any way deprive a Complainant of the right to file with outside enforcement agencies, including but not limited to the New York State Division of Human Rights, the Equal Employment Opportunity Commission, the Office for Civil Rights of the United States Department of Education, and the Office of Federal Contract Compliance of the United States Department of Labor. Additionally, the Title IX Coordinator can provide additional information and resources to any complainant that may have been a victim of sexual harassment, sexual violence or sexual assault.

However, after filing with an outside enforcement agency, or upon the initiation of litigation, the complaint shall be referred to the campus Title IX Coordinator for investigation with the Office of General Counsel.
TIME LIMITS
Employees.
Employees of SUNY Downstate and third parties participating in a University sponsored program or
affiliated activity, must file a written complaint with the Office of Diversity and Inclusion (ODI)
within 45 calendar days following the alleged discriminatory act or the date on which the
Complainant first knew or reasonably should have known of such act. All such complaints must be
submitted on the forms provided by SUNY Downstate.

Students.
Students must file a complaint within 45 calendar days following the alleged discriminatory act, or 45
calendar days after a final grade is received for the semester during which the discriminatory acts
occurred, if that date is later. For alleged discriminatory acts in a spring semester, students will have
45 calendar days from the beginning of the following fall semester to file a complaint.

It is the Complainant’s responsibility to be certain that any complaint is filed within the 45-day
period.

If the Complainant brings a complaint not involving sex discrimination beyond the period in which
the complaint may be addressed under these procedures, ODI may in its discretion, on a case-by-case
basis, review the matter. Should a complaint of sex discrimination be brought beyond the 45-day
period, it will be tracked and investigated to the extent possible consistent with the campus Title IX
obligations, including the Title IX Coordinator’s duties to spot patterns and address systemic issues.
As soon as reasonably possible after the date of filing of the complaint, the Title IX Coordinator will
provide notice of the complaint to the respondent.

RETAILIATION
Anyone who participates in the procedure has the right to do so without fear of or actual retaliation.
It will be made clear to all parties that retaliation against an employee or a student, or third parties
participating in a University sponsored program or affiliated activity, who has filed a discrimination
complaint, or against any witness or other participant in this process, will result in appropriate
sanctions or disciplinary action as covered by SUNY Downstate policies or applicable collective
bargaining agreements. These sanctions will be invoked for retaliation regardless of the merits of the
original complaint.

Retaliation is an adverse action taken against an individual as a result of complaining about unlawful
discrimination or harassment, exercising a legal right, and/or participating in a complaint
investigation as a third party witness. Participants who experience retaliation should contact the
Assistant Vice President and/or Title IX Coordinator.
CONFIDENTIALITY
To the extent practicable or allowable by law, all aspects of the complaint and investigation conducted in accordance with these procedures will be confidential. All affected parties shall cooperate fully in the investigation and shall maintain and preserve the confidentiality of the investigation.

No party shall employ audio or video taping devices during any portion of the procedures detailed below.

PROCEDURES FOR RESOLVING COMPLAINTS
Complaint Consultation and Review
Any student or employee of SUNY Downstate, or third party participating in a University sponsored program or affiliated activity, may consult with the Assistant Vice President and/or Title IX Coordinator regarding potential discrimination or harassment. ODI will assist the individual in understanding the nature of the incident, the complaint process, resources available to the individual, and other options to resolve the issue. The individual need not take any further action.

SUNY Downstate may take interim measures to protect the parties during the investigation process. Interim measures will not disproportionately impact the complainant. Interim measures involving employees in collective bargaining units should be determined in consultation with campus labor relations. Interim measures for students may include, but is not limited to, information about how to obtain counseling and academic assistance in the event of sexual assault, and steps to take if the accused individual lives on campus and/or attends class with the complainant.

Investigation and Mediation of Informal Complaints
The individual may elect to have the matter resolved informally through mediation, if appropriate. If mediation is successful, ODI will send a written notice to that effect to both parties. The matter will then be closed. Should mediation be unsuccessful ODI will advise the complainant of her or his right to proceed with a formal complaint.

*Complaints of sexual violence will not be resolved by using mediation, but instead must be referred immediately to the campus Title IX Coordinator. The complainant will not be required to resolve the problem directly with the respondent in cases of sex discrimination.

At any time in this process, the Complainant may elect to file a formal complaint, as long as it is within the 45-day time limit. (See “Time Limits” above.)
Investigation of Formal Complaints
If there is a formal complaint filed, ODI will take all reasonable steps necessary to complete the investigation within forty-five (45) calendar days after receipt of the complaint. When appropriate, ODI may extend this deadline for a reasonable period of time to conclude its investigation. Both the Complainant and the Respondent(s) shall be entitled to submit written statements or other relevant and material evidence and witnesses. An informal investigation will only be used with the consent of both parties and only where its use is deemed appropriate by ODI (complaints of sexual violence will not be resolved by using mediation, but instead must be referred immediately to the Title IX Coordinator).

The burden of proof in cases of sex discrimination is preponderance of the evidence.

Failure to Cooperate: If the Respondent refuses to cooperate and/or responds in an untimely manner, AVP may terminate any further processing of the complaint and refer the matter to the Office of Labor Relations. Failure to cooperate meaningfully in a review of a complaint of discrimination may be grounds for discipline.

Inaction by Complainant: If at any time during an investigation, a Complainant declines to cooperate with ODI, or if ODI determines that the Complainant no longer wishes to pursue her/his complaint, the matter may be considered closed, with appropriate notification. SUNY Downstate reserves the right to pursue any complaint of discrimination about which it becomes aware. Based on information received, the Assistant Vice President/Title IX Coordinator may exercise his/her discretion and initiate a complaint on behalf of the Downstate campus community, regardless of complainant cooperation or involvement.

If legal counsel is retained by a Complainant or Respondent that counsel may not participate or be present at any meeting convened by ODI. Respondents and Complainants are expected to communicate with the ODI directly, not through legal counsel or other intermediaries.

Resolution of Formal Complaint
In concluding a formal investigation of a complaint of discrimination or harassment, ODI’s determination may be that:
• The complaint was not substantiated. If ODI determines that there is insufficient credible evidence to support the allegation of discrimination, the complaint shall be dismissed and SUNY Downstate shall take no further action.
• The complaint was substantiated. For Respondents who are students, ODI may determine that sufficient information exists to refer the matter to the Dean of Students for review and appropriate action under the student conduct code.
For respondents who are employees (including those in collective bargaining units), ODI may determine that sufficient information exists to recommend disciplinary action. The matter may then be referred to the Office of Labor Relations for further investigation and appropriate action under the applicable bargaining agreement. Corrective action may include, but is not limited to: reprimand, mandatory counseling, written counseling, probation, suspension, termination of employment, or non-renewal of contract.

The decision of the Office of Diversity and Inclusion is the final decision of the University; there are no internal appeals. However, a complainant may elect to file a complaint with one or more State and Federal agencies.

DEFINITIONS AND PROHIBITED ACTS AND BEHAVIORS

Definitions

Harassment on the Basis of Protected Characteristic(s) other than Sex/Gender – harassment based on race, color, age, religion, national origin, disability, sexual orientation or other protected characteristics is oral, written, graphic or physical conduct relating to an individual’s protected characteristics that is sufficiently severe, pervasive, or persistent so as to interfere with or limit the ability of an individual to participate in or benefit from the educational institution’s programs or activities.

Sex Discrimination – behaviors and actions that deny or limit a person’s ability to benefit from, and/or fully participate in the educational programs or activities or employment opportunities because of a person’s sex. This includes but is not limited to sexual harassment, sexual assault, sexual violence by employees, students, or third parties. Employees should report sexual harassment that they observe or become aware of to the Title IX coordinator.

Sexual assault is defined as a physical sexual act or acts committed against a person’s will and consent or when a person is incapable of giving active consent, incapable of appraising the nature of the conduct, or incapable of declining participation in, or communicating unwillingness to engage in, a sexual act or acts. Sexual assault is an extreme form of sexual harassment.* Sexual assault includes what is commonly known as “rape,” whether forcible or non-forcible, “date rape” and “acquaintance rape.” Nothing contained in this definition shall be construed to limit or, conflict with the sex offenses enumerated in Article 130 of the New York State Penal Law, which shall be the guiding reference in determining if alleged conduct is consistent with the definition of sexual assault.

Sexual Harassment in the Educational Setting – unwelcome conduct of a sexual nature. Sexual harassment can include unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Sexual harassment of a student denies or limits, on the basis of sex, the student’s ability to participate in or to receive benefits, services, or opportunities in the educational institution’s program.
Sexual Harassment in the Employment Setting – unwelcome sexual advances, requests for sexual favors, or verbal or physical conduct of a sexual nature when any of the following occurs: · Submission to such conduct is made a term or condition of an individual’s continued employment, promotion, or other condition of employment. · Submission to or rejection of such conduct is used as a basis for employment decisions affecting an employee or job applicant. · Such conduct is intended to interfere, or results in interference, with an employee’s work performance, or creates an intimidating, hostile, or offensive work environment.

Sexual Violence -physical sexual acts perpetrated against a person’s will or where a person is incapable of giving consent.

Preponderance of the Evidence – the standard of proof in sexual harassment and sexual assault cases, which asks whether it is “more likely than not” that the sexual harassment or sexual violence occurred. If the evidence presented meets this standard, then the accused should be found responsible.
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