Appendix A
PET Management Guide

**PRACTICE QUESTION**
Step 1: Recruit interprofessional team
Step 2: Define the problem
Step 3: Develop and refine the EBP question
Step 4: Identify stakeholders
Step 5: Determine responsibility for project leadership
Step 6: Schedule team meetings

**EVIDENCE**
Step 7: Conduct internal and external search for evidence
Step 8: Appraise the level and quality of each piece of evidence
Step 9: Summarize the individual evidence
Step 10: Synthesize overall strength and quality of evidence
Step 11: Develop recommendations for change based on evidence synthesis
  - Strong, compelling evidence, consistent results
  - Good evidence, consistent results
  - Good evidence, conflicting results
  - Insufficient or absent evidence

**TRANSLATION**
Step 12: Determine fit, feasibility, and appropriateness of recommendation(s) for translation path
Step 13: Create action plan
Step 14: Secure support and resources to implement action plan
Step 15: Implement action plan
Step 16: Evaluate outcomes
Step 17: Report outcomes to stakeholders
Step 18: Identify next steps
Step 19: Disseminate findings
**Appendix A**

**PET Management Guide**

<table>
<thead>
<tr>
<th>Activities</th>
<th>Start Date</th>
<th>Days Required</th>
<th>End Date</th>
<th>Person Assigned</th>
<th>Milestone</th>
<th>Comment/ Resources Required</th>
</tr>
</thead>
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